



Encinal High School Athletic Boosters

Board Meeting Minutes - OFFICIAL -

March 12, 2018 6:30 pm, Pier 29 Restaurant Alameda

Attendees: David Skaff, Sam Featherstone, Helene Onaga, Vincent San Nicolas, Suzanne Vinson, Diana Fong, and Kevin Gorham. Guests Charles Penalver, Bridget Halberstadt, Edwin Chen.

Absent: Kris Nelson

1) Motion items

Motion 1 Approve Minutes from January 8 , February 12, February 20

Initial Motion: Dave Skaff Second: Sam Featherstone All in Favor

Motion 2 Hold a special board meeting , Crab Feed Post –event discussion and planning on March 26, 2018 at 6:30PM Pier 29 . President Skaff requested a Mailchimp invitation to be emailed to all members on our list.

Initial Motion: Vincent San Nicolas Second: David Skaff All in Favor

Motion 3 Approve change of Sports Banquet date from May 22 to Thurs May 17, 2018

Initial motion: Sam Featherstone Second: Diana Fong All in Favor

2) Treasurer's Report- Vincent San Nicolas

Financial report for the period of 1/31/2018 to 2/28/2018

Beginning Balance

(+) Deposits and
(-) Withdrawals

Ending Balance as

Large expenditures
Crab feed, crab \$

Next Booster Meeting: Monday, April 9 , 2018, 6:30pm, Pier 29 Restaurant, Alameda

3) Athletic Director's Report – Kevin Gorham

a. The winter sports season officially ended. The ADs have candidates for a new Women's Varsity Basketball Coach and a decision will be made in 2 weeks. The coach was let go when discussions between the ADs and the coach failed to resolve the students' complaints. It was important that the kids were heard and the school supported them.

b. Lani Molina officially goes on maternity leave March 31 – January 7, 2019. Kevin will be the acting AD with assistance. July 30 is start of Football and Volleyball and students cannot get their physicals done until July 1. No participation unless all paperwork is done.

c. The new football coach Keith is very active, supportive and enthusiastic about being here at EHS and fundraising. He is a teacher in San Lorenzo.

4) Old Business

a) Crab Feed Post Event Summary and Discussion Items –Tabled for special meeting

1) There was a complaint about a student volunteer getting yelled at for eating crab. The kid had a cheese allergy and could not eat the pizza .

2) Another complaint was the kitchen staff was omitted from the Thank Yous on the stage.

b) Banner Sponsorship Ads

1) Suzanne Vinson will add a form to the website for instructions on submitting your logo or file to Bridget Halberstadt for graphic design and paying for it on Paypal .

2) Ed Owens will be in charge of printing it up.

3) Sam can speak to WABA, GABA. He was not able to speak at their last meeting.

5) New Business and Discussion Items

a) Spring Athletic Sports Banquet

1) Planning: Kevin will send a reminder to coaches to submit student athlete nominations for awards and encourage all coaches to attend event

2) All coaches and student athletes attend free. The Board decided to not charge for the event but ask for a suggested donation to help sponsor the dinner last year.

3) Event logistics –will consult with Kris Nelson and discuss by email

4) Selection Committee Panel for Scholarship – April 23, 2018 at 2 PM .

2 Board Members: Dave Skaff and Vincent San Nicolas

Athletic Director: Kevin Gorham Alumni: Janese Powell Teacher: Gene Kahane

b) Grad Night support: parents of seniors are asking for boosters support by listing event on insurance and having a “pass through” line item in bank account / budget so that donations made to support the event can be tax deductible. Kevin Gorham recommended parents hire security for safety at the school because of multiple access points on campus that are hard to close off. For football the fee is \$900 for 2 hours/ 4 police officers are assigned to EHS. If police are on campus, you get an instant response when calling 911 . Pam Arneson is in charge of the event. The Senior parents chose to have grad night at Encinal so kids do not have to pay a cover charge.

c) Snack Shack Manager: Kevin Gorham asked boosters who will oversee and manage snack shack for 2018-19. There are 5 home football games and the season starts before school starts so it can be difficult to facilitate volunteers and team assignments for hosting Snack Shack. It was suggested that a plan for Snack Shack be in place by the May Board meeting. Some suggestions for hosting Snack Shack include: 1 game for football, 1 game for cheerleaders, Boosters manage Island Bowl and the rest having a lottery among the other sports teams who wish to fundraise. Discussion is tabled for a future meeting .

Meeting Adjourned at 8:41 PM by David Skaff

Next Booster Meeting: Monday, April 9 , 2018, 6:30pm, Pier 29 Restaurant, Alameda

, dodge and cox \$



Encinal High School Athletic Boosters

Crab Feed Special Board Meeting Minutes - OFFICIAL

February 20, 2018 7:30 pm, Kris Nelson's home, Alameda

Attendees: David Skaff, Sam Featherstone, Sunny Merry, Helene Onaga, Suzanne Vinson, Kris Nelson, Vincent San Nicolas, Diana Fong, Sue Williams , John

- 1) Prior to the meeting, Helene, Dave, and Vincent met at the O'Club at 6:30 PM to do a walk through.
- 2) The meeting commenced at 7:30PM. The purpose of the meeting was to review timeline of events , board member responsibilities, details of Crab Feed.
- 3) Helene requested all lemons donations to be washed as the O'Club water is not acceptable. Marie Long and Diana Fong will be collecting lemons from donors and bringing them to O'Club on Sat.

ON THE DAY OF 2/24.2018

- 1) Flower arrangements-jets, skewers , 12 sport centerpieces on tables
- 2) Sam Featherstone will be at the storage shed at 10AM Saturday
- 3) Suzanne discussed Lyft/ Uber discount code for Crab Feed for Adults who had too much to drink. Suzanne will pick up bread from Semifreddi's and coffee from Jay's Coffee, Teas, and Treats
- 4) Bartenders: Rick, Vince, John, 8 tickets per bottle of wine
- 5) Need to coordinate transportation of baking potatoes at Pacific Fine Foods
- 6) Balloon pop---white non alcoholic, blue balloon alcoholic. All \$20 per balloon.

Next Booster Meeting: Monday, April 9 , 2018, 6:30pm, Pier 29 Restaurant, Alameda

7) 2:30PM Jen Pixton picks up Costco pizza, Costco cake

8) CF Revised Timeline by Kris Nelson was reviewed with attendees and is attached to the minutes

Meeting commenced at 7:30 PM and adjourned at 8:15PM by President David Skaff

Next Booster Meeting: Monday, April 9, 2018, 6:30pm, Pier 29 Restaurant, Alameda