

**Encinal High School Athletic Boosters**

**Board Meeting Minutes**

**June 19, 2017, 6:30 pm at Pier 29**  **Alameda**

Attendees: Kevin Gorham, Lani Molina, Dave Skaff, Vincent San Nicolas, Sam Featherstone, Kris Nelson, Diana Fong, Marie Long

**1) Motion Items**

**Motion 1** Approve Minutes from May 8th 2017 Booster meeting with corrections: “Kris Nelson reported the EHS Alumni are donating extra money for athletic scholarships” is not a Motion 2 item and should be placed under “ item 4c “ Old Business **Initial Motion: Marie Long Second: Diana Fong All in favor**

**Motion 2** EHS Athletic Boosters will write a check to EHS Football for the EXACT amount based on money received, to a cap o $3027.75, after the amount is confirmed by the treasurer.

**Initial Motion: Kris Nelson Second: Diana Fong All in favor**

**Motion 3** EHS Athletic Boosters will support football and all sports teams doing fundraising

with Centerplate. Centerplate sends the fundraising money via EFT to the Booster account.

**Initial Motion: Kris Nelson Second: Marie Long All in favor**

**2) Athletic Director’s Report**

* 1. Athletic Director’s compensation- Kevin Gorham petitioned AUSD to make AD a FT position and increase compensation. AUSD stated AD duties should end 6/9 and start 8/16 and Assistant Principal or business admin will take over AD duties over the summer. AD position is a 215 day contract, but AD is expected to do FT duties (eg) coordinate facility repairs, be present at away games, Title 9 compliance, active HR duties such as making sure coaches have a current CPR license, attended concussion training class and trained in appropriate coach/student behavior management. Currently Mr. Gorham and Ms. Molina teach full time and have 2 prep periods for AD duties and share a small AD stipend.
  2. Kevin Gorham spoke with the local union and he needs parents, boosters and families from Alameda HS and Encinal HS to sign a petition in support of AD’s
  3. Lani Molina stated the football coach needed a check for $3,027.75 for Tahoe Camp
  4. Kevin Gorham said he is looking into a new venue for the coaches fall sports meeting on Aug 17.
  5. Lani Molina is hosting a Pre-Athletic Online registration event on 6/29/17 in the media center. Dr. John Konstantin will do physical exams and complete the medical form for $20 cash. Athletes need to come with a parent to complete Family ID registration in the Media Center. Event starts at 6:30pm and Lani is in need of a few parent volunteers or Boosters to help.

**3) Treasurer’s Report**

a) Need to include a monthly membership report and cc: to coaches. Coaches are responsible to make sure all athletes pay their booster dues . This needs to be stressed at coaches meetings.

b) Kris Nelson stated that there needs to be a monthly document for the treasurer’s report with balances stated in the bylaws.

c) Dave Skaff will oversee the Treasurer’s Report for now.

**4) Old Business**

1. Athletic Banquet – after event summary

**Kevin Gorham**-- the guest speaker, EHS Alumni Jonathan Brown, was great. Not all coaches attended and every coach should be there to support the student athletes.

**Lani Molina—**difficult to get the spring coaches to nominate athletes for awards during the season. She will try next year to get the Fall and Winter coaches to nominate athletes early.

**Kris Nelson**—recommended inviting Dave and her to all pre-sports meetings with the coaches to inform them of the Athletic banquet and to think about nominating players early.

Kris Nelson wants to work on individual sports stats to present as a slide show at the next sports banquet.

Kevin suggested the new historian document each sports stats and record it so it can be published in the local newspaper, announced on the school radio, school loop and yearbook.

Boosters donated extra banquet food to the EHS teachers and staff and food was placed in teacher’s lounge.

1. Raise in membership dues from $50 to $75 per player – Effective July 1, 2017. The website has been updated and all coaches should have the new form.

**5) New Business**

**a)** New Board members officially starting July 1st.

President—David Skaff

Vice President 1 – Connie Taylor resigned on June 18, 2017 via email

Vice President 2 –Sam Featherstone will become VP 1

Treasurer--- Vincent San Nicolas

Secretary—Diana Fong

Historian (non-voting member)—Kristina Nelson

Consultant—Marie Long agreed to train parents as stand manager for Centerplate if parents cannot attend the training session offered by Centerplate and will assist Boosters as needed.

Consultant--Gladys Kathman will assist new treasurer and secretary and help as needed with technical questions regarding software, website, etc.

Who will take over MailChimp and Website duties ? Gladys and Marie were in charge last year. Diana Fong is not familiar with either and would prefer to write the text and work with another member who is good at the technical execution until she can learn to do it herself.

VP-Membership is in charge of publication to pay membership dues

1. Booster Shed and Snack Shack-Changes for the new school year --

* Discussion for Event chair for Snack Shack tabled. Dave Skaff will be in charge for now.
* The shed doors needs to be fixed to make it easier to open. Kris said the door can be converted and need to assign someone to manage fixing it.

1. Centerplate Fundraising opportunities—new school year package passed out by Marie Long who explained details . Only parents can volunteer for Centerplate, no students . EHS did not participate in 2016 but in 2015 parents volunteered at the Superbowl and made approx.. $1,100. Potentially can earn $1,500 for 1 day of volunteering. Centerplate requires parents to do a training session, at least 2 people , one for stand manager and one for collection of money. Marie can train parents to be stand manager.
2. Crab Feed Chair Needed – Kris Nelson reported the O’Club has been reserved for February 24, 2018 . Save the Date Flyers for 2018 Crab Feed printed. Website updated with new 2018 Crab Feed Donation Form
3. Supporting Athletic Directors Petition

**--**Kevin Gorham commented that EHS did not have an Athletic Trainer because AUSD stated we did not have enough kids interested in taking the classes to justify hiring one for EHS. Having an AT would help student athletes with conditioning , EHS would be able to offer more allied health science classes and free up AD’s time commitments .

--Dave Skaff made a suggestion to send an email out with Mail Chimp to parents to sign a petition in support of a Full-Time Athletic Director position and hiring a medical trainer

--Kris Nelson suggested sending out a message on School Loop to all parents because of Boosters limited email addresses

--Sam Featherstone will work with Kevin and Lani on a document to send out to parents

1. Fall Sports meeting – have credit card swipers available for booster payment.
2. Can dues be paid in Aug. with the Athletic online registration packet? YES, there is a link on Family ID registration to Boosters website
3. FAQ Draft – tabled to review details , eventually put on website and distribute as handout
4. Is there a membership option for non EHS parents, such as friends and neighbors, to donate?

-memberships are not tax-deductible

-donations not specifically designated to a sports team goes to the Boosters general fund and that is tax deductible.

Meeting adjourned by David Skaff at 8:40 PM

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**2017-2018 IMPORTANT DATES**

*(To be updated as schedules are announced)*

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| July 10th – Athletic Booster Meeting 6:30 PM @ 1232 SAINT CHARLES ST, ALAMEDA , CA 94501 |
| August 14th – Athletic Booster Board Meeting |
| August 17th – All Coaches meeting –location TBD |
| August 21st First Day of School August |
| August 25 – Football Home Game – Snack Bar needed |
| August 28 Fall Family Sports Meeting |
| September 1 – Football Home Game – Snack Bar needed |
| September 8 – Football Home Game – Snack Bar needed |
| September 11th – Athletic Booster Meeting |
| October 9th - Athletic Booster Meeting |
| October 13th – Football Home Game – Snack Bar needed |
| October 20th – Football Home Game – Snack Bar needed |
| October 27th – ISLAND BOWL AT THOMPSON FIELD @ Alameda |
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| November 13th - Winter Family Sports Meeting  Athletic Booster Meeting |
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| December 11th – Athletic Booster Meeting |
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| January 8th – Athletic Booster Meeting |
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| February 12th Spring Family Sports Night  Athletic Booster Meeting |
| February 24, 2018 19TH ANNUAL CRAB FEED at the Albert DeWitt O’Club |
| March 12th - Athletic Booster Meeting |
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| April 9th - Athletic Booster Meeting |
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| May 14th - Athletic Booster Meeting |
| May 17 or May 22 Spring Athletic Banquet?????? |
| June 11th - Athletic Booster Meeting |

~~\*\*~~Red is not confirmed dates, proposed